

SPECIFICATIONS AND BIDDING DOCUMENTS FOR
BLUEFIELD WV ECONOMIC DEVELOPMENT AUTHORITY
DEMOLITION AND RELATED SERVICES

Bid opening: Friday, December 8, 2023 at 1:00 p.m.

Location: 500 Bland Street
Third Floor
Bluefield, WV 24701
3rd Floor Conference Room

Properties for Demolition:

1. 403 Bland Street – Former Bluefield Fire Station
2. 320 Federal Street – Coal & Coke Building
3. 403-405 Bland Street – Armed Forces Recruiting Center
4. 400-406 Federal Street – Deaton’s Music World
5. 418 Federal Street – J.C. Penny Building

OPTIONAL:

6. 407 Bland Street – A.J. Hearn Building
7. 412 Federal Street – Ritz Building

CONTACT PERSON FOR INFORMATION:

Primary:

Joe Morici
Stantec Consulting Services Inc
803-960-2069
joseph.morici@stantec.com

Secondary:

Jim Spencer
Executive Director – Bluefield Economic Development Authority
304-902-2332 Ext. 2405
jspencer@bluewv.org

NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received by the Bluefield WV Economic Development Authority (BEDA) in the office of the **Executive Director at 500 Bland Street, Third Floor, Bluefield, West Virginia, on Friday, December 8, 2023, until 1:00 p.m.** wherein such bids will be opened and read aloud in public for DEMOLITION AND RELATED SERVICES for the following properties: 1) 403 Bland Street, Former Bluefield Fire Station on Bland Street, 2) Coal & Coke Building at 320 Federal Street, 3) Armed Forces Recruiting Center at 403-405 Bland Street, 4) Deaton's Music World at 400-406 Federal Street, 5) J.C. Penny Building at 418 Federal Street, 6) A.J. Hearn Building at 407 Bland Street, and 7) Ritz Building at 412 Federal Street. BEDA is requesting two bids – one for buildings 1-5 and one for buildings 1-7.

Specifications and bidding documents are available at www.mybluefield.org and/or the Executive Director's Office, 500 Bland Street, 3rd Floor, Bluefield, West Virginia, and may be examined and/or obtained during regular business hours. Work proposed includes services as required to demolish 5 to 7 structures at the following properties: 1) Former Bluefield Fire Station on Bland Street, 2) Coal & Coke Building at 320 Federal Street, 3) Armed Forces Recruiting Center at 403-405 Bland Street, 4) Deaton's Music World at 400-406 Federal Street, 5) J.C. Penny Building at 418 Federal Street, 6) A.J. Hearn Building at 407 Bland Street, and 7) Ritz Building at 412 Federal Street. Please submit all questions by email to joseph.morici@stantec.com and copy jspencer@bluewv.org by noon on November 22, 2023.

All complete bid submissions shall be enclosed in a sealed envelope marked as follows: "BEDA BID PROPOSAL FOR DEMOLITION AND RELATED SERVICES." Said sealed envelopes shall bear the name and address of the bidder on the outside face of the envelope.

All bids submitted shall include a 5% bid bond in accordance with W.Va. Code § 5-22-1(d).

BEDA reserves the right to reject any or all bids and/or waive any informality as may be deemed to be held in the best interest of the BEDA. Bids must include a lump sum unit price. BEDA reserves the right to award contract only if it is decided to be in the best interests of BEDA.

Proposals shall not be withdrawn and shall remain in effect for a period of sixty (60) days, subsequent to the opening of the bids, except that the bids of any consenting bidder may, at the request of BEDA, be held for consideration for a longer period as may be agreed.

BEDA shall award the contract or reject all bids within sixty (60) days, unless there has been an agreed extension as set forth in the above paragraph.

The bidder selected by BEDA must furnish a performance bond equal to the amount of the contract, for the faithful performance of said contract within twenty (20) days of the award date. All performance bonds must comply with the provisions of WV Code 33-19-1 and 33-12-7 including the requirement regarding counter-signature of the bond by a Licensed West Virginia resident agent of the insurer. In the event that a cashier's check or certified check is used, it is necessary that a certificate of surety accompany it to guarantee the furnishings of the above required performance bond.

Women and minority-owned businesses are encouraged to submit proposals.

**SPECIFICATION AND BID PACKAGE
FOR DEMOLITION AND RELATED
SERVICES**

Bluefield WV Economic Development Authority (BEDA)

<p><u>SECTION ONE</u> BACKGROUND INFORMATION AND ESTIMATED SCOPE OF SERVICES</p>

This request for bids is for the demolition of five (5) to seven (7) structures at the following properties:

1. Former Bluefield Fire Station at 403 Bland Street – a three-story brick building with a basement, built 1930. Combined with the adjacent Coke and Coal Building at 320 Federal Street.
2. Coal & Coke Building at 320 Federal Street – a nine-story, brick building with a full basement, built in 1906. Combined with the Former Bluefield Fire Station, the buildings total approximately 41,800 square feet.
3. Armed Forces Recruiting Center at 403-405 Bland Street – a two-story building with a full basement, built in 1945 and totaling approximately 10,350 square feet.
4. Deaton’s Music World at 400-406 Federal Street – a four-story building with a full basement, built in 1920 and totaling approximately 10,625 square feet.
5. J.C. Penny Building at 418 Federal Street – a three story yellow brick building with a full basement, built in 1959 and totaling approximately 36,120 square feet.

OPTIONAL:

6. A.J Hearn Building at 407 Bland Street – a three-story building built in 1900 and totaling approximately 5,520 square feet.
7. Ritz Building at 412 Federal Street – a four-story building with a full basement, built in 1925 and totaling approximately 8,600 square feet.

Successful bidder shall be determined by BEDA based on bids and the ability to comply with attached specifications. Bids are to be submitted in person or via mail or courier by the specified time to the Executive Director, Jim Spencer, 500 Bland Street, 3rd Floor, Bluefield, WV 24701, phone number 304-902-2332, ext. 2405. Please submit all questions by email to joseph.morici@stantec.com and copy jspencer@bluewv.org by noon on November 22, 2023. All questions and answers will be posted on the www.mybluefield.org website by November 29, 2023 and e-mailed to all parties who request them by sending an e-mail to joseph.morici@stantec.com.

BEDA wishes to consider bids for services that may include a combination of demolition, earthwork, backfilling, final grading, seeding and mulching, site restoration and cleanup activities.

Taking action in the best interests of public impacts and safety, BEDA reserves the right to reject or award portions of the demolition services contained in this bidding document as needed.

All bidders shall visit the site prior to submitting a bid. Failure to perform these requirements will disqualify bids submitted.

END OF SECTION

SECTION TWO
GENERAL REQUIREMENTS

1. The work shall be coordinated with a BEDA representative to minimize disturbance to the adjacent properties. All contractors shall be properly licensed by the State of West Virginia and the City of Bluefield, and furthermore shall provide a continuous workforce to the project unless BEDA gives prior approval.
2. The Contractor shall confine all project activities to the areas designated.
3. The Contractor shall take all precautions necessary to prevent any damage to other structures or systems during the construction period.
4. The Contractor shall indemnify and hold harmless BEDA and the City of Bluefield from and against all claims, damages, losses and expenses arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph.
5. BEDA will permit the Contractor and his workforce reasonable access into the structure proposed for demolition and related services. No access into the structure will be permitted without prior notification and consent from the BEDA.
6. The Contractor shall be responsible for securing any and all permits required to complete the project in accordance with the local, state, or federal laws.
7. Insurance Policies

The Contractor shall carry, at his own expense, Builder's Risk Insurance for the full contract amount, insuring against the perils of Fire, Lightning, Extended Coverage Vandalism and Malicious Mischief.

If any part of the work is sublet, insurance shall be provided by or on behalf of the subcontractors to cover that part of the work they have contracted to perform.

Two certified copies of the contractor's protective public liability and property damage insurance policy, including contractor's protective public liability and property damage insurance and contractual liability insurance, all with the necessary endorsements attached, shall be forwarded to BEDA for review and approval before the contractor or sub-contractor will be permitted to begin work.

All policies required under this contract shall include an endorsement requiring ten (10) days prior written notice to BEDA before any changes or cancellation is made effective.

8. All of the insurance noted above shall name Bluefield WV Economic Development Authority and the City of

Bluefield as additional insureds and shall be maintained until completion of the work.

9. Storage and Handling of Materials

- a. Materials shall be so stored as to assure the preservation of their quality and acceptability for the work. Stored materials, even though approved before storage, must again be inspected prior to their use in the work. Stored materials shall be located so as to facilitate their prompt inspection. Approved portions of the project site may be used for storage purposes and for the placing of the Contractor's equipment; such storage areas must be restored to their original condition by the Contractor at his expense. BEDA shall designate storage areas.
- b. Materials shall be handled in such a manner as to preserve their quality and acceptability for the work.
- c. If any materials utilized on the project are designated as "Hazardous" by the EPA or the State of West Virginia, Material Data Sheets shall be given to the Owner prior to start of project. Disposal of these types of materials shall be the responsibility of the Contractor. Any spills must be immediately cleaned up and BEDA notified.
- d. The Contractor shall confine his tools and equipment and the storage of materials to the area designated by the BEDA.
- e. The Contractor shall not load or permit any part of a structure to be loaded with a weight that will endanger the safety of the structure or any part thereof.
- f. The Contractor shall remove waste materials in a timely manner.

10. Site Investigation Prior to Bid

MANDATORY PRE-REQUISITE TO BID

It is **mandatory** that the Contractor (bidder) acknowledges that he has investigated and satisfied himself as to the conditions affecting the work, including but not restricted to those bearing upon transportation, disposal, handling and storage of materials, availability of labor, water, electric power, roads and uncertainties of weather, the character of equipment and facilities needed preliminary to and during prosecution of the work. The Contractor further acknowledges that he has satisfied himself as to the character, quality and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site.

All questions should be submitted to joseph.morici@stantec.com and copy jspencer@bluewv.org by noon on November 22, 2023. All questions and answers will be posted on the www.mybluefield.org website by November 29, 2023 and e-mailed to all parties who request them by sending an e-mail to joseph.morici@stantec.com.

11. The Contractor shall provide a full-time supervisor to the project. The supervisor shall also be trained and certified as may be required by local, state, and federal agencies for performing demolition and related services. Contractor shall not change or substitute or reassign the project supervisor without the approval of BEDA.

12. Contract Completion

All work is to be completed with guarantees provided to BEDA before final payment can be released. In reviewing qualified bids received, BEDA will take into consideration the Contractor's stated ability to start work on this project.

13. Tax Exempt Status

BEDA is exempt from all Federal and State Taxes.

14. Non-Collusion / Affirmative Action

Each bid must also be accompanied by a properly executed Non-Collusion Affidavit certificate respecting compliance with Title VII of the U.S. Civil Rights Act of 1964. Each proposal must be accompanied by a properly executed Affirmative Action Plan Affidavit respecting compliance with federal law.

15. Building Permit

Contractor shall submit a properly completed building permit application to the City of Bluefield. Work shall not commence until permit is approved.

END OF SECTION

SECTION THREE
SCOPE OF BID

1. Asbestos abatement activities have been completed at all seven structures. If suspect asbestos materials are encountered, Contractor shall notify BEDA and have materials tested.
2. If asbestos containing material is found, it must be remediated in accordance with state and federal regulations by a West Virginia licensed asbestos contractor.
3. All asbestos contaminated debris is to be handled and disposed of according to state and federal regulations. Landfills must be certified to accept asbestos containing materials. Contractor must supply copies of all documents (reports, agency approvals, waste slips, etc.) to support compliance.
4. If asbestos remediation is performed, testing shall be done in accordance with state and federal regulations to ensure no unlawful residual contamination is present.
5. Contractor shall not proceed with demolition until agency approvals are obtained, most notably any approvals that may be required from WVDEP Division of Air Quality.
6. All utilities must be properly disconnected and capped-off prior to demolition as required by the respective utility.
7. Demolish structure and dispose of debris at a properly licensed landfill. Contractor must provide copies of all weight slips and related documentation to demonstrate proper disposal methods.
8. Completely fill below grade areas and voids resulting from building demolition operations with satisfactory soil material. Contractor shall provide certified compaction test to at least 4,000 PSI. Place soil fill on subgrades free of mud, frost snow or ice. Place backfill and fill soil materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment and not more than 4 inches in loose depth for material compacted by hand-operated tampers. Scarify and re-compact top 12 inches of existing subgrade and each layer of backfill or fill soil material at 98 percent. Silt fencing required around perimeter of disturbed areas.
9. **FIELD QUALITY CONTROL:** Contractor will engage a qualified geotechnical engineering testing agency to perform tests and inspections. Allow testing agency to inspect and test subgrades and each fill or backfill layer. Proceed with subsequent earth moving only after test results for previously completed work comply with requirements. Testing agency will test compaction of soils in place according to ASTM D1556, ASTM D2167, ASTM D2922 and ASTM D2937 as applicable. If testing agency reports that subgrades, fills, or backfills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace soil materials to depth required; recompact and retest until specified compaction is obtained.
10. Contractor shall perform a walk through on the site with BEDA to ensure the site has been thoroughly cleaned up, restored, and stabilized.
11. Copies of disposal weight tickets and any test results must be submitted to BEDA as soon as received or no payment will be authorized until receipt of required information.

(B) BID SHEET (Please fill out pages 8 through 12)

BID #1:

1. Former Bluefield Fire Station (403 Bland Street)
2. Coal & Coke Building (320 Federal Street)
3. Armed Forces Recruiting Center (403-405 Bland Street)
4. Deaton's Music World (400-406 Federal Street)
5. J.C. Penny Building (418 Federal Street)

All demolition and related services explained in Section Three of the attached specifications, including demolition of the above five buildings at the lump sum price of

Total Price for Demolition of Buildings 1-5:

\$_____.

OPTIONAL BID #2:

1. Former Bluefield Fire Station (403 Bland Street)
2. Coal & Coke Building (320 Federal Street)
3. Armed Forces Recruiting Center (403-405 Bland Street)
4. Deaton's Music World (400-406 Federal Street)
5. J.C. Penny Building (418 Federal Street)
6. A.J. Hearn Building (407 Bland Street)
7. Ritz Building (412 Federal Street)

All demolition and related services explained in Section Three of the attached specifications, including demolition of the above five buildings at the lump sum price of

Total Price for Demolition of Buildings 1-7:

\$_____.

Estimated start date: _____ Estimated completion date: _____

Company signature

Printed name of signer

Printed company name

Company address

Telephone

Date: _____ day of _____, 20_____.

1. TAXES

The Bidder affirms that all Federal, State and local taxes of whatever character and description, are included in the Proposal Form.

2. INSTRUCTION TO BIDDERS

It is mandatory that the Bidder submit the Proposal Form containing the unit price written out in words and numerically.

Failure of the Bidder to submit the requested information with the Proposal Form on or before the time and date included on the Request for Quotation may be considered just cause for the BEDA to reject the proposal. The proposal shall be based on the Contract Plans and Specifications without deviation from, or elimination of, any requirements. Uncertainties in interpretation of plans or specifications shall be clarified by the Bidder with the BEDA prior to submittal of this Proposal. If the Bidder submits a voluntary alternate, they may do so at their own risk with any exceptions clearly defined.

3. TIME OF COMPLETION AND SCHEDULE

The Undersigned agrees to begin work within 14 days after receipt of BEDA's Notice of Award of Contract, and to continue in an expeditious manner and to complete all the work **within 120 days**. Any overtime required to meet the schedule shall be included within the firm prices above.

4. CERTIFICATION OF SITE VISIT

The Undersigned hereby affirms that they have complied with the requirement for visiting the Site as detailed in the Bid Package.

Date of Visit _____

5. ADDENDA

The Bidder acknowledges receipt of the following Addenda issued during the bid period and acknowledges that the provisions set out in the issued Addenda form part of these contract Documents and Specifications and further acknowledge that the total lump-sum firm price includes the provisions set out in the issued Addenda. If no addenda were received prior to the time of bid indicate below by the placement of "NONE".

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

6. ADDRESS, LEGAL STATUS AND SIGNATURE OF BIDDER

The Bidder does hereby designate the address, given below, as the legal address to which all notices, directions or other communication may be served or mailed.

Street _____

City _____ State _____ Zip _____

The Bidder does hereby declare that they have the legal status checked below:

_____ Individual

_____ Co-Partnership

_____ Corporation incorporated under the laws of the state of _____

The names and address of all persons indicated as partners in this Proposal are as follows:

NAME

ADDRESS

NAME	ADDRESS
_____	_____
_____	_____
_____	_____

(Name of Contractor)

Signed _____

Title _____

Signed and sealed this _____ day of _____, 20__

**BLUEFIELD ECONOMIC DEVELOPMENT AUTHORITY
DEMOLITION AND RELATED SERVICES**

AFFIDAVIT OF NON-COLLUSION

THIS AFFIDAVIT IS TO BE FILLED OUT AND EXECUTED BY THE BIDDER
IF THE BID IS MADE BY A CORPORATION, THEN BY ITS
PROPERLY AUTHORIZED AGENT

State of _____, County of _____

(Name of Authorized Individual Making Bid)

residing at _____, being duly

sworn does depose and say that _____
(Give Name of Bidder or Bidders)

(Business Address)

_____, and,

(Give Names and Addresses of All other persons, firms or corporations interested)

_____ is or are the only person or persons interested with sharing in the profits of the herein contained Bid; that the said Bid is made without any connection or interest in the profits thereof with any other persons making any bid or proposal for said work; that said bid is on our part, in all respects fair and without collusion and fraud; and also that no member of, head of any department or Bureau, or employee therein, or any Officer of the BEDA is directly or indirectly interested therein.

(Signature of Authorized Individual Making Bid)

Subscribed and sworn to this _____ day of _____,

Before _____
(Notary Public)

My Commission Expires: _____, 20__.

**BLUEFIELD ECONOMIC DEVELOPMENT AUTHORITY
DEMOLITION AND RELATED SERVICES**

**CERTIFICATE
EQUAL OPPORTUNITY EMPLOYMENT**

The undersigned contractor does hereby certify to the BEDA that it complies in all respects with the provisions of the equal employment opportunity provisions of Title VII of the United States Civil Rights Act of 1964, as amended and supplemented, and that it does not practice discrimination in employment because of race, color, religion, sex or national origin.

By: _____

Title: _____

Printed Name: _____

Company: _____

Address: _____

Telephone: _____

WITNESS:

Secretary

Date

BID OPENING

DEMOLITION

1. 403 Bland Street – Former Bluefield Fire Station
2. 320 Federal Street - Coal & Coke Building
3. 403-405 Bland Street – Armed Forces Recruiting Center
4. 400-406 Federal Street – Deaton’s Music World
5. 418 Federal Street – J.C. Penny Building

OPTIONAL:

6. 407 Bland Street – A.J. Hearn Building
7. 412 Federal Street - Ritz Building

DATE: Friday, December 8, 2023

TIME: 1:00 p.m.

PRESENT:

Bidder

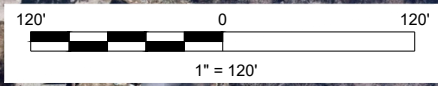
Bid #1 Amount

Optional Bid #2 Amount

KEY

PROJECT AREA BUILDINGS

- 1. BLUEFIELD FIRE STATION
- 2. COAL & COKE BUILDING
- 3. ARMED FORCES RECRUITING CENTER BUILDING
- 4. DEATON'S MUSIC WORLD BUILDING
- 5. J.C. PENNY BUILDING
- 6. A.J. HEARN BUILDING
- 7. RITZ BUILDING



Bluefield

Drawn:	MB
Checked:	JM
Date:	10/6/2023
Scale:	1"=120'
Project :	238000653
File No.	BLUEFIELD WV

BLUEFIELD, WEST VIRGINIA
300-400 BLOCK
FEDERAL STREET
BLUEFIELD, WEST VIRGINIA 24701

PROPERTY
MAP